



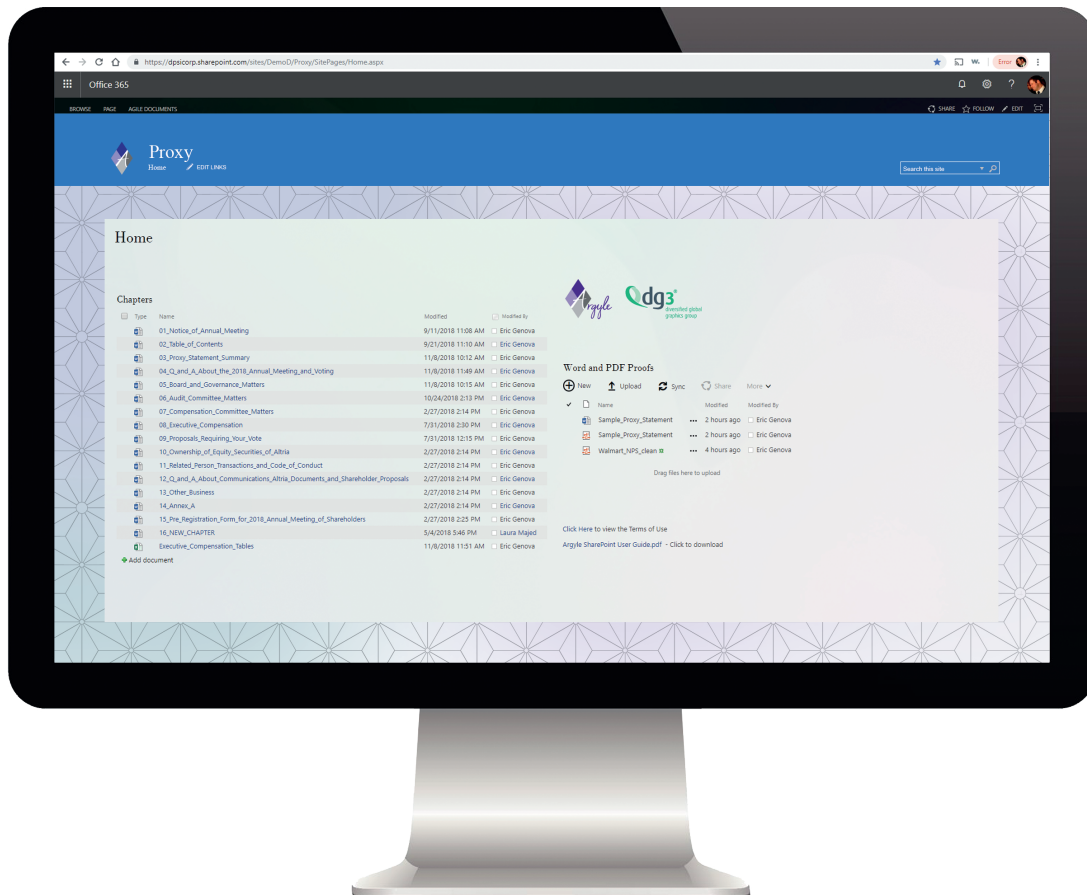
# Argyle Agile Documents

Secure, cloud-based content management  
leveraging Microsoft® tools



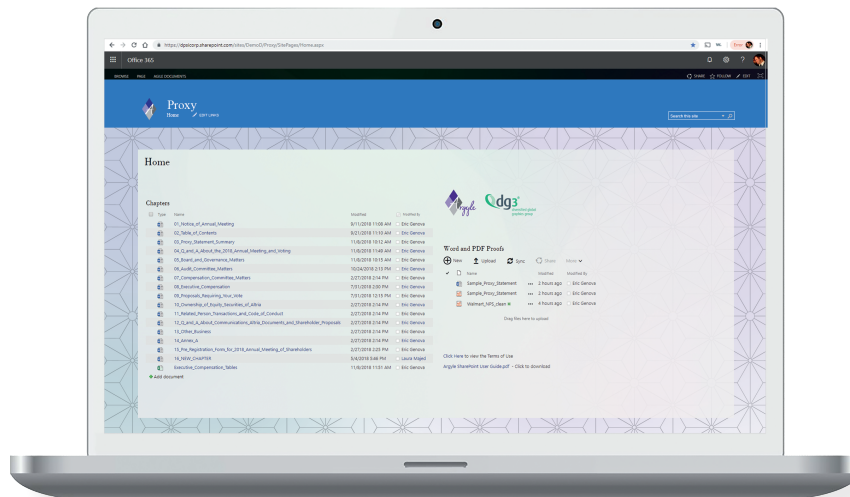
# Argyle Agile Documents

Secure, cloud-based content management leveraging Microsoft® tools.



- ✓ Manage and edit highly designed disclosures using Microsoft Word®, Excel® and PowerPoint®
- ✓ Accelerate edit cycles with real-time team collaboration
- ✓ Benefit from speed, accuracy and automation using the tools you know
- ✓ Start immediately with no hassle, no downloads, no installation
- ✓ Workshare with Argyle's advisory and design experts
- ✓ 24-hour support from Argyle's Project Management team

Use Microsoft Office® to prepare impactful disclosures with Argyle.



## Easy-to-use Environment

- ✓ Edit and collaborate in Microsoft Word®, Excel®, and PowerPoint® in your browser or from your computer
- ✓ Files are securely stored in Microsoft SharePoint®

## Seamless Collaboration

- ✓ You determine content permissions to establish who can view, download, edit and access documents
- ✓ Co-authoring allows multiple users to work together in real-time
- ✓ Annotation tools to allow users to comment on content without changing the content

## Auditability and Trackability

- ✓ Complete audit trail and revision history
- ✓ View or restore versioned content
- ✓ Document status alerts

## Advanced Efficiency Tools

- ✓ Use Excel to link data to your documents with automated updates
- ✓ Stylized content matches outputs for EDGAR and print
- ✓ On-demand proofs in Word, PDF and EDGAR HTML

## Security

- ✓ Your data is protected by Argyle and Microsoft, to the highest security standards including ISO 27001, SSAE 16 SOC1 (Type II) Audit Verification.

## Availability

- ✓ Your data is backed up regularly and is supported by a world class network infrastructure that ensures uninterrupted availability exceeding 99.99%.

## Prepare effective disclosures with Argyle

Get inspired by our creative ideas and original thinking: [www.argyleteam.com](http://www.argyleteam.com)

Run on-demand benchmarks with our unique database: [add.argyleteam.com](http://add.argyleteam.com)

Email: [info@argyleteam.com](mailto:info@argyleteam.com)

Telephone: (201) 793 5400





# About Argyle

We are a creative communications firm offering end-to-end, in-house execution capabilities.

Our experienced and passionate team is composed of attorneys, designers, project managers, thinkers and web developers. We collaborate together around a process that encompasses drafting, editing, designing and publishing across all digital and print channels.

We are thrilled that communications prepared by Argyle have contributed to trustful relationships between our clients and their readers, whether investors, employees or other stakeholders.

In turn, our commitment to our clients has resulted in meaningful long-term relationships with some of the most respected public and private companies in the world.

[www.argyleteam.com](http://www.argyleteam.com)



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